

**IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF TENNESSEE
WESTERN DIVISION**

ACLU OF TENNESSEE, INC.,)	
)	
Intervening Plaintiff,)	
)	
v.)	No. 2:17-cv-2120-JPM-jay
)	
CITY OF MEMPHIS, TENNESSEE)	
)	
Defendant.)	

**JOINT PUBLIC ENGAGEMENT PLAN OF THE INDEPENDENT MONITOR
AND THE PARTIES**

Independent Monitor Edward L. Stanton III; Intervening Plaintiff ACLU of Tennessee, Inc.; and Defendant City of Memphis appeared before this Court on April 23, 2019, for a status conference regarding the City of Memphis’s progress towards compliance with the *Kendrick* Consent Decree. Following the hearing, the Court ordered the Monitor and the parties to submit by May 23, 2019, a joint plan for soliciting public input as to the City’s efforts to comply with the decree. (ECF No. 203 at 2.)

On Friday, May 10, 2019, the parties and the Monitor participated in a conference call to discuss the details of the joint plan. That discussion and subsequent email correspondence resulted in the following plan:

PUBLIC ENGAGEMENT PLAN

- **MONITOR’S WEBSITE:** The Monitor will solicit public feedback on an ongoing basis through the Monitor’s website. In addition, the Monitor will provide status reports and updates on the website. The website will provide the methods of contacting the Monitor and submitting comments to the Monitoring Team, including via email and U.S. mail.

- **LOCATION:** The website URL will be www.memphispdmonitor.com.
- **DATES:** Subject to the Court's approval, the website will go live by June 25, 2019. The Monitor will submit the website for the Court's inspection and approval no later than June 18, 2019.
- **ACCESSIBILITY:** The website will provide web-forms for public comment, such that community members may contact the Monitoring Team electronically without an email address, as well as email and physical mailing addresses for the Monitoring Team.
- **FEEDBACK:** The Monitor will compile and include public feedback in his reports to the Court. Community member identities will not be included.
- **ADVERTISEMENT:** Subject to the Court's approval, the Monitor will issue a press release that announces the launch of the website and provides its URL, and the parties will use their respective media distribution channels and related resources to publicize the website once it is live.
- **MEDIA:** Subject to the Court's approval, the Monitor will make himself available to the media.
- **COMMUNITY FORUMS:** To encourage transparent public dialogue, the Monitor and the parties will hold community forums.
 - **LOCATION:** The proposed venue is the Benjamin L. Hooks Central Library, located at 3030 Poplar Avenue, Memphis, Tennessee 38111. Mississippi Boulevard Christian Church, located at 70 N. Bellevue Boulevard, Memphis, Tennessee 38104, is an alternative venue.
 - **DATES:** The Monitor and the parties intend to hold two community forums this year. The first meeting is tentatively scheduled for July 2019, and the second sometime between October and December 2019.
 - **TIME:** To accommodate the work schedules of community members with young children, the Monitor and the parties anticipate that community forums will be held from 6:00 P.M. – 7:30 P.M.
 - **AGENDA:** The Monitor and the parties expect that the agenda for the first community forum will consist of three sections: First, the Monitor will introduce the Monitoring Team and provide a status update of the Team's work, findings,

and next steps. Second, the Monitor will invite the ACLU-TN and the City of Memphis to give remarks related to the Monitor's presentation. Third, the Monitor will invite public feedback in the form of written and live questions. A proposed meeting agenda is attached as **Exhibit 1** to this Plan.

- **ACCESSIBILITY:** Both proposed venues are centrally located and close to public transit lines, and both provide ample accommodations for the public. All community forums will be available via streaming on the Monitor's website. The Monitor also will record and post video footage of all community forums on the Monitor's website. The Monitor and the parties also will take steps to make available sign- and Spanish-language interpreters.
- **CONFIDENTIALITY:** Community members will not be required to identify themselves to participate in community forums.
- **ADVERTISEMENT:** The details of each community forum will be posted on the Monitor's website. Additionally and subject to the Court's approval, the parties will use their respective media distribution channels and related resources to publicize the website once it is live.
- **FOCUS GROUPS:** The Monitor will conduct meeting with community groups and leaders in the form of focus groups. Participation in each focus group will be by invitation of the Monitor; the Monitor will, in his discretion, contact groups and individuals recommended by the parties as well as community members who submit comments to the Monitoring Team. Focus groups will be scheduled in between the first and second community forums.

CONCLUSION

The Monitor and the parties commit this Plan to the Court's discretion and remain committed to providing the public with the opportunity to learn and give feedback about the City's efforts to comply with the *Kendrick* Consent Decree. The Monitor and the parties also will continue to explore the avenues in this Plan and other means of community engagement as approved by the Court.

RESPECTFULLY SUBMITTED, this 23rd day of May 2019,

/s/ Edward L. Stanton III

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EXHIBIT 1: PROPOSED AGENDA

ITEM	SPEAKER	TIME
Presentation of the Monitoring Team: Subject matter expert introductions and report.	Independent Monitor Edward L. Stanton III	Approximately 40 minutes
Questions and Feedback from the Parties: Parties’ opportunity to provide remarks about the City’s effort’s to comply with the decree.	The ACLU and the City of Memphis	Approximately 10 minutes
Questions and Feedback from the Public: Public’s opportunity to submit written or oral questions to Monitoring Team and the parties.	Public	Approximately 40 minutes

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